

Historic Carter House Society Inc.
Meeting Minutes
June 7, 2011

Melanie Irwin, President, called to order the meeting of Historic Carter House Society, Inc. (HCHS) held on June 7, 2011, 2:00 PM at 30325 Carter Cemetery Road, Springfield, LA.

Attendance: Vicky Robinson, Melanie Irwin, Beverly Burgess, Wanda Loupe, Sharon Lietzke;

Old Business

1. Motion passed to approve Meeting Minutes from April 22, 2011
2. According to IRS, we should get a response by July on 501c3 charity status.

New Business

3. Recent checking account activity was discussed. Money deposited from Golf Tournament "straight to the green" fund raiser.
4. Cell phone duty will be transferred to Carolyn for June.
 - a. July – Vickie
 - b. August – Sharon
 - c. September – Melanie
 - d. October – Beverly
5. Sharon to contact Carl for installing sign in front of Carter House left driveway pillar.
6. Motion passed to approve Fee Schedule.
7. Wanda and Vickie will meet with Pavilion Director of Catering/Event Planning on Fee Schedule for photos that coincide with Pavilion event.
8. Wanda to contact Springfield High School Principle and notify school of photo agreement for senior portraits at no charge but prom pictures will be according to fee schedule. HCHS needs to be notified for dates of house use.
9. Date for Civil War reenactment has been changed to September 17 at Carter House for Ladies Tea and Gentlemen's Social. Sharon to contact Denise Martin on Carter House open house around Reenactment times.
10. Melanie has not heard from CDD attorney on Cooperative Endeavor Agreement. She will speak to legal rep.
11. Grants – on hold until Cooperative Endeavor Agreement and charity status is granted
12. Sharon and Beverly will meet Thursday, June 9, with LSU Architecture Representative on interior Carter House layout and use. Still working on request from Brian Goad, Landscape Architecture for proposal.
13. Melanie has action to develop a logo for HCHS. Preferred logo is sycamore tree.
14. Fund Raising
 - a. Note Cards – all in agreement to have note cards printed using sketches of Carter House and Carter Plantation. Sharon to get water color sketch to Vickie. Kristen Sharp will bring sketches of Carter House that already have copyrights.
 - b. Christmas Open House – date set for December 9, 10, 11, 12. Already have 2 volunteered designers/groups that will decorate rooms for Open House. Decorations will begin in November up to Open House weekend.
 - c. White Linen– April 14, 2012. Wanda reviewed information and ideas. Will have committee and delegate action items.

Other:

15. Next HCHS Meeting – July 26th 2:00 PM.
16. Next Livingston Parish Tourism Board meeting will be June 14, 2010.
17. Next CDD meeting has not been set.